



MANUAL OF OPERATIONS

CONSTITUTION - BY-LAWS - ATTACHMENTS

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NIAGARA DISTRICT LOCAL LEAGUE MANUAL OF OPERATIONS

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NIAGARA DISTRICT LOCAL LEAGUE CONSTITUTION

ARTICLE I

The name of the organization shall be the Niagara District Local League hereinafter referred to as the "NDLL", operating as a Minor Hockey League and deriving its authority from the Ontario Minor Hockey Association, hereinafter referred to as the "OMHA".

ARTICLE II - OBJECTIVES

- [a] to provide an equal playing field for all participants of varying playing ability.
- [b] To support an opportunity for progressive development of all players to a higher level of play.
- [c] **To foster co-operation, sportsmanship and friendship among competing centres.**

ARTICLE III - OMHA APPROVAL

This league shall seek OMHA approval and agrees to accept and enforce all OMHA rulings.

ARTICLE IV- MEMBERSHIP:

Membership in this League shall be composed of Minor Hockey Local League Teams who shall agree to and abide by and comply with the rules of this League. All teams wishing to play in the NDLL shall first have the consent of their Local Association.

ARTICLE V- GENERAL MEETINGS:

- [a] to be held at least once a month, on the fourth Monday if possible, . All meetings are to be recorded.
- [b] Voting at these meetings is confined to NDLL Executives and the Association Reps [one vote per Centre].
- [c] A quorum shall consist of a majority of the Association Representatives [50%+ 1].
- [d] Guests are welcomed at these meetings and are allowed to speak for "the good of minor hockey".
- [e] Guests wishing to address the NDLL must be placed on the Agenda five days prior to the meeting date.

ARTICLE VI- ANNUAL MEETING.

- [a] The NDLL A.G.M. shall be held following the March general meeting.
 - [b] Each Centre is permitted one (1) vote only.
 - [c] **Notices of motion for Constitution amendments shall be submitted to the Secretary, in writing, at least thirty days prior to the annual meeting. These notices of motions may be submitted by the NDLL Executive and/or Association Representatives. NDLL Executive submissions shall be signed by two Executive members [President and Secretary]. Submissions from Association Representatives shall also be signed by their associations President and Secretary. All notice of motion shall be circulated in writing to each member Association no later than fourteen days prior to the Annual General meeting.**
 - [d] Articles of this Constitution can be altered, rescinded or new ones adopted, at the NDLL A.G.M. only, by a two-thirds [2/3] majority
- Vote of the eligible voting members present and voting.**
- [e] Proxy votes will not be accepted.
 - [f] The NDLL A.G.M. shall be open to all working members of the member Associations of the league.
 - [g] The order of business at the NDLL A.G.M. shall be as follows:
 - 1. Reading/Approval of Minutes from previous Annual Meeting, 2. Reading of correspondence, notices and other communication,**
 - 3. President's Address, 4. Treasurers Report,**
 - 5. Committee Reports, 6. Associations, Reports,**
 - 7. Constitutional Amendments, 8. Elections of Officers [Nominations may be made from the floor],
 - 9. Adjournment,**
 - [b] All reports as in [g] above shall be accompanied by a written summary of the year's activities and one copy of each report shall be made available to each member association at the NDLL A.G.M.

ARTICLE VII- SPECIAL MEETINGS

On request of five or more of the member centres concerned, the President of the NDLL shall be empowered to call a special meeting to deal with specific situations.

ARTICLE VIII - OFFICERS

The NDLL shall consist of the following members who will be known as the Executive Officers, the Association Representatives and the OMHA Representative.

(a) The Executive Officers of the NDLL, elected at the NDLL A.G.M., shall be composed of the following:

1. Immediate Past President, 2. President, 3. Vice President, 4. Secretary, 5. Treasurer, 6. Scheduler

i] Under NO circumstances must the President and Vice Presidents Positions be held by an Association Representative.

ii] Voting privileges will not be extended to the Past President, President, Vice President, Secretary, Treasurer and/or, Scheduler

(b) DUTIES OF THE EXECUTIVE OFFICERS

1. The Immediate Past President:

Shall participate in all aspects of the NDLL, acting in an advisory capacity. He/She shall serve as Chairman of the Nominating Committee and shall select up to two members of the NDLL to serve on the Nominating Committee. He/She shall present the **Nominating Committee's proposed slate of officers at the Annual Meeting.**

2. The President:

Shall preside at all meetings of the NDLL and when necessary may cast a vote in the event of a tie in voting. He/She shall call **meetings of the Executive members, when deemed necessary and act as a signing officer on all documents pertaining to the operation** of the League.

The President shall be an ex-officio member of all committees. The President cannot move or second motions.

The President shall be elected from a member of the governing body, who has sat for at least one year in the NDLL. The term will be **For one year with the privilege of being re-elected**

3. The Vice President:

Shall perform such duties as are assigned by the President and substitute for him/her as required. He/She shall serve as signing officer if required. The Vice President shall:

- act as Chairperson of the Playoff Committee and provide all association Representatives with the appropriate flow charts for the NDLL Qualifying and Final Playoff Rounds according to the NDLL By-laws.
- will act as Chairperson of the Awards Committee and arrange for the procurement and presentation of the NDLL Championship Awards and any other NDLL awards as determined by NDLL By-laws and the NDLL Officers.

4. The Secretary:

Shall keep an accurate record of the proceedings of the NDLL and maintain an up-to-date mailing list of all officers, Centre Representative(s), Centre President, and the OMHA Convener of the League. He/She shall conduct all correspondence of the NDLL **and keep a record of all decisions made at meetings, deliver or cause to be delivered, the complete and accurate account of each and every meeting (minutes) including notices of future meetings to each Centre Representative, Centre President, NDLL Executive Officers, and the OMHA Convener of the League no later than fourteen (14) days after the conclusion of each meeting (this includes special meetings).**

5. The Treasurer:

Shall collect and properly record all finances involving the NDLL. He/She shall have the signing authority along with the President and/or 1st. Vice President on all documents on behalf of the League.

6. The Scheduler

Shall use the current By-laws of the NDLL, and the ice time provided by each center to develop, and maintain the:

- Regular Season Schedules,
- League Playoff Round Robin Schedules

7. Dual Roles

At the discretion of the membership, and in the event that a person accepts a dual role as a Centre Representative, and as an Executive Member in the position of Secretary, or Treasurer, they will be allowed voting privileges as a Centre Representative only.

(c) DUTIES OF THE ASSOCIATION REPRESENTATIVES

Association Representatives:

Shall be appointed by each Association in the League.

It is his/her responsibility to see that the League functions smoothly, and make his/her Association aware of its commitments to the League, and to the OMHA. He/She shall distribute League literature in his/her Association when required. The Association representative shall have the right to vote.

Association Representatives are responsible for ensuring that their Centre is represented at every NDLL Meeting.

Association Representatives are responsible for ensure that they, or a qualified alternate is present for every NDLL game hosted by their Centre.

Association Representatives are responsible for ensuring that all NDLL games hosted by their Centre are played within the Bylaws of the NDLL (IE. Game Lengths & Curfew's, Equal Ice Time, Qualified On and off ice Officials) and for reporting all deviations to the president with-in twenty four hours (24hrs) of the game.

Association Representatives are responsible for ensuring that all game results are reported for each of their teams (Home & Away), and for ensuring the stats are accurate for each of their teams.

Alternate association representatives shall be named by each association to act as a representative in the absence of the duly appointed representative. In all cases, each association will be limited to a single vote on any and all issues

[d] DUTIES OF THE OMHA, NDLL CONVENOR

OMHA NDLL Convener:

Shall be elected or appointed by the OMHA. He/She:

I' Will keep the League informed on OMHA rules, changes, etc.

}; **Will be responsible for suspensions.**

I' Will be responsible for developing and maintaining the Regular Season, and League Playoff Round Robin Slats

I' Will be responsible for compiling lists of missing game sheets for distribution at each General Meeting of the NDLL.

(e) VACANCIES:

If the Vice President, Secretary, or Treasurer office become vacant due to death, prolong illness, resignation, or any other reason, the President (or his/her designate) may appoint a person from the floor to fulfill the duties of the vacant officer temporarily. A by-election shall be held at the earliest convenience (normally the next scheduled regular meeting) to elect a person to fill the vacant office permanently.

ARTICLE IX - AMENDMENTS TO THE BYLAWS AND RULES.

Any substantial changes (As defined in the By-Laws of the NDLL), additions, or deletions to the By-Laws shall be in the form of a notice of motion to be circulated at least fourteen (14) days in advance of the next regular monthly meeting.

Any changes, additions, or deletions to the By-Laws that result from a motion being made, seconded, voted on and passed cannot be altered at a later date in the same playing season; unless at least a two-thirds- [2/3] majority vote of the eligible voting members present vote in support of a motion to reopen the issue.

Notice to reopen a motion must be circulated at least fourteen (14) days in advance of the next regular monthly meeting.

ARTICLE X- PROTEST RULE- LEAGUE GAMES ONLY:

Please reference current NDHL Bylaws.

ARTICLE XI- APPEALS FOR DISCIPLINARY ACTION

Please reference current NDHL Bylaws.

NOTE: To make our League work, we must be firm but fair in our demands from the teams and their Representatives.

NIAGARA DISTRICT LOCAL LEAGUE BY-LAWS

1. DEFINITIONS

For the purpose of all NDLL By-Laws, the following words, terms, and expressions are defined as follows.

- [a] Association NDLL Representative- is the person who has been selected from their local association to represent them at the NDLL Functions.
- [b] OMHA Convenor- is the person who has been selected by the OMHA, Executive Member to oversee the play of the NDLL.
- [c] OMHA, Executive Member is the person who has been elected by the OMHA affiliated Associations of a region, to the OMHA Executive Committee.

2. MEMBERSHIP

- [a] Yearly fees per team shall be set at the first meeting of the new season [August].
- [b] The NDLL Treasurer is to invoice each Centre for their NDLL league fees by no later than October 30th. All centers are to submit payment to the NDLL Treasurer by no later than November 30th.
- [c] Centers wishing to join the NDLL are required to submit a letter of request to participate in the NDLL to the President of the NDLL by no later than August 1st. Any Centre submitting such a request must be willing to attend and formally present their request at the August meeting of the NDLL. A majority vote of all current members will secure participation for a one year probationary season. A review of the request for membership will be held prior to the commencement of the second season at which time membership will be granted, denied or the probationary period will be extended.

No voting rights are granted during any probationary period.

- [d] Membership in the NDLL requires each Centre to:

- i) Each Centre shall have on deposit and amount of \$400 security deposit for meeting attendance
- ii) The NDLL Treasurer shall upon receipt, deposit the security cheque for each Centre in the NDLL bank account
- iii) Centre's will be charged for missed meetings in the amount equal to \$50.00 for each meeting missed and \$100.00 for missing the AGM
- iv) Each Centre shall no later than the September meeting provide the NDLL Treasurer a cheque for the meetings of the prior season as set out in (iii) to return the security deposit to \$400.00
- v) Centre's that do not have a security deposit of \$400.00; on deposit with the league by the date indicated in (iv) shall not be in good standing until such payment is received
- vii) Centre's which cease to become members of the NDLL shall upon request have their security deposit less amount(s) owing from (iii) above, returned to them by the Treasurer

- 2. Contribute ice time equal to the minimum time required to host one home game per week for each team they have entered into NDLL play. Minimum time for one game shall be no less than 1-hour (including flood).
- 3. Ensure they are entering all the non-rep teams and players that are registered and rostered in their Centre in the same age divisions as they have teams entered into NDLL play.
- 4. Be in good standing with the OMHA.

- [e] Membership in the NDLL requires all teams to play all games in all the centres as indicated by the NDLL game schedules. Under NO circumstances will any Team/Centre be allowed to "Boycott " games in/or against another Team/Centre. Any Team/Centre found to be guilty of this will be subject to automatic dismissal from the NDLL. Game schedules of those remaining teams will be altered to provide the remaining teams with a number of games equal to the original schedule.

3. "SUBSTANTIAL" BY-LAW AND RULE CHANGES/ADDITIONS

For this purpose "Substantial" will be defined as ANY changes, additions, or deletions to the By-Laws.

4. EXPENSES

The NDLL agrees to review and consider all expenses related to the NDLL for the following members of the NDLL:

1. President of the NDLL.
2. Vice President of the NDLL.
3. Secretary of the NDLL.
4. Treasurer of the NDLL.
5. Scheduler of the NDLL.
6. OMHA, NDLL Convener assigned to oversee NDLL play.

Please note that it is expected that in all cases the members indicated above will try to minimize expenses via carpooling with their local Association Representative Etc.

Expenses are to be submitted, reviewed, and approved for payment at each monthly meeting. The Treasurer will report these Expenses as part of his/her monthly report.

5. TEAM COMPOSITION

- [a] Final team roster sheets must be handed into the OMHA, NDLL Convener as per the OMHA Manual **Of Operations Local League Regulations by no later than the 3rd Week of your regular season schedule or December 1st, whichever comes first. In all cases centres must declare their teams final rosters by no later than Dec. Balancing of teams should be completed by this time with NO MOVEMENT BETWEEN THE LOCAL LEAGUE TEAMS without the prior approval of the NDLL Committee.**

Failure to comply with this bylaw could lead to the elimination of the affected teams from league playoffs.

NOTE #1: The NDLL expects associations with two or more teams entered in the same division of NDLL play to ensure that their teams are equally balanced before the December 1st date. The NDLL will not allow any Association to strengthen (beef up) one team at the expense of sacrificing their other teams/players. Any Association doing so will be asked to balance their teams prior to the start of NDLL Playdowns. Any Association who does not comply with the request of the NDLL will not be allowed to participate in the NDLL Playdowns. (Reference Bylaw 6c)

NOTE #2: All teams entered into the NDLL Juvenile Division may have up to 5 overage players as per OMHA Policy. These players must be identified on the OMHA team roster sheet, and they must be identified on all game sheets by placing an "OA" on the game sheet beside their name.

- [b] NDLL approval is required to place a player in a division different than the one that he/she is eligible to play in by age (e.g. because of weak hockey skills).

: » This player must be identified on the OMHA team roster sheet, and they must be identified on all game sheets by placing an "OA" on the game sheet beside their name...

6. GAME SCHEDULES

a) Novice through Juvenile

- I) the start of the season will be no later than the third [3] week of October.
- II) Completion of the season will be no later than the third [3rd] week of February.
- III) No games are to be scheduled during the Christmas and March breaks.
- IV) The regular season NDLL League format will maintain the number of league games played to be from 26 to 28 games per team.
- V) All NDLL League games are to be completed prior to the start of the NDLL Qualifying playoff rounds. Any team refusing to Complete their schedule will NOT participate in the NDLL League Playdowns.

- b) In support of Bylaw 5, NOTE#1- By November 15¹ all centres with more than one team in any division will be required to have these **teams play at least one head-to-head game against each of the other teams from their centre that are entered in the same age division.** The results of these games are to be forwarded to the league president within 24hrs of being played.

NOTE: The NDLL Scheduler will make every attempt to build the 1st few weeks of the league schedules so that they are aligned with **this requirement.**

7. RESCHEDULED GAMES

- [a] all regular scheduled league games must be scheduled by November 1st.
[b] No NDLL games may be postponed except in the case of an emergency.

When a team desires to change the date of a game for any reason other than an emergency, the change must be requested a minimum of 7 days in advance of the scheduled date, and a mutually agreeable date must be arranged within 48hrs of the date the game was cancelled. Rescheduled date must be arranged, and communicated to the NDLL Association Representative involved, and the OMHA, NDLL Convener.

Failure to comply with this bylaw will result in a fine of \$25.00 per game

- [c] In addition, Centres cancelling games within seventy-two (72) hour period for whatever reasons, sickness and suspensions, with the **exception of last minute weather implications, will be subject to costs of the game officials including timekeepers. Enforcement of this rule will take place by Leagues Association Representatives and Executive after an administrative appeal has been brought forward by the affected association.**
- [d] **In case of adverse weather conditions the decision to cancel and reschedule a game will be made by the conveners of the two centers involved.**
- [e] Any team not completing their regular season schedule shall be suspended from further play by the League effective the day following the date set for completion of the schedule. A team wishing to appeal its suspension must do so within 48 hours of the date set for the completion of the schedule to the League Executive.

8. GAMES NOT PLAYED

Any team failing to show for a scheduled/rescheduled game shall be subject to the following (except in the case of adverse weather conditions.).

If the Home Team fails to show they must compensate the Visiting Team for travelling expenses to a maximum of five [5] cars at a rate of thirty cents [\$0.30] per kilometer- BOTH WAYS.

If the Visiting Team fails to show they must compensate the Home Team for the cost of the Referees, and Timekeepers (Where Applicable) Fees Only.

-):- **In any case it is the responsibility of the NDLL Association Representative of the non-offending team to submit an account of their expenses and forward same to the NDLL Association Representative of the offending team, and a copy to the NDLL Treasurer within seven [7] days of the date of the scheduled game.**

- I'** All claims will be void if not received by the offending teams NDLL Association Representative within seven [7] days [Postmarked] of the scheduled game.
- I'** Accounts must be paid within fourteen [14] days [postmarked] of the receipt of a claim - or- the offending team will be suspended from further competition. **It is the responsibility of the non-offending teams NDLL Association Representative to inform the NDLL Treasurer of the non-compliance.**

NOTE: No scheduled league games shall be forfeited. Games not played due to absence of Referee or opposing team must Be rescheduled within 48hrs of the date the game was cancelled. Rescheduled date must be arranged, and **Communicated to the NDLL Association Representative involved, and the OMHA, NDLL Convener.**
Failure to comply with this bylaw will result in a fine of \$25.00 per game

9. GAME ITEMS

All games will be played in accordance with HC, OHF, and OMHA rules. Some highlights are:

a) Novice through Juvenile

- I) All games are to be played using STOP TIME.
- II) **Each game will start with a two-minute warm up.**
- III) The length of each period will be a minimum / maximum of:

	Min.	Max.	
1st period	10,	10	minutes of stop time.
2nd period	10,	15	minutes of stop time.
3rd. period	15,	20	minutes of stop time.

NOTE: There will be no time-outs allowed during NDLL League Play.

[b] It is preferable NOT TO CUREFEW NDLL games, but it is recognized that centers may need to curfew games due to ice allotment and Arena policy. The Curfew MUST be clearly indicated in the appropriate space on the game sheet and initialed by a team official from both competing teams BEFORE the game commences.

I' The NDLL Association Representative will be responsible to submitting a monthly curfewed game report to the league president on November 1st, December 1st, January 1st, February 1st, and March pt.

I' every effort should be made NOT TO CURFEW NDLL League/Playoff games by member associations.

[c] It is essential that each association assign a responsible timekeeper and scorekeeper for each and every game.

[d] The NDLL Association Representative, or some other representative of the local association must be present for all home games as Per OMHA Rules.

[e) Upon the completion of each and every game, copies of the game sheet must be distributed in the following order:

- Original - Referee to mail to the OMHA, NDLL Convener immediately following the game.
- 2nd Sheet- to the Visiting team (it is the responsibility of the visiting team's Coach, and NDLL Association Representative to review all out-of-town game sheets for penalties, etc.)**
- 3rd Sheet- to the Home team (it is the responsibility of the Home Team's Coach, and NDLL Association Representative to review all game sheets for penalties, etc.)**
- 4th Sheet- To the local NDLL Association Representative (it is the responsibility of the NDLL Association Representative to report all Major Penalties, Game Suspensions, Match Penalties received by either team, to the OMHA, NDLL Convener within 24 hours.)

[f] All game sheets MUST have the following information clearly indicated on them:

- I) NDLL Game Number.
- II) Name of Centre where game was played.
- III) Date of Game.
- IV) Category (Division).
- V) Curfew time and length of each period.
- VI) Player's names (IN FULL), their sweater number, and identification of captains and alternate captains.

VII) All players and/or members of the coaching staff who are under suspension must be shown on the game-sheet in the proper **Location.**

VIII) Names and Certification Numbers for all members of the coaching staff present.

NOTE: Information for each member of the Coaching staff must be in the same assigned position of responsibility as is shown on the teams OMHA Roster Sheet.

- IX) Score.
- X) Details of Penalties and Scoring.
- XI) Name and Telephone number of the official scorer for that game.
- XII) Referees' names (Printed and written) and numbers

- [g] At each General Meeting the OMHA NDLL Convener will distribute to each Association NDLL Representative a list of all missing game sheets from games that were scheduled to be played during the previous month.
It will be the responsibility of all Association Representatives to:
- [I] confirm that the games did/did not take place and pass this information on to the OMHA NDLL Convener, and the OMHA, NDLL Convener.
 - II] the NDLL Association Representative of the Host Association must locate the missing game sheet and forward it to the OMHA, NDLL Convener, and a copy to the OMHA NDLL Convener within two [2] weeks of notification. Failure of the NDLL Association Representative to forward missing game sheets to the OMHA, NDLL Convener within two weeks of being notified the meeting will result in no points being awarded to the teams involved.**
 - [III] A \$25.00 fine payable to the NDLL Treasurer will be levied against the home Centre involved in any regular season and/or playoff game for which the game sheet is not submitted to the OMHA, NDLL, and Convener with-in 10 days of the date the game was scheduled to be played on.

[h] All teams will be dressed and ready ten (10) MINUTES prior to scheduled game time. At the request of the game officials, both teams shall proceed to the ice.

(i) Under no circumstances will any team suspend play and/or retire from the ice surface before the end of the game unless instructed to do so by the game official.

It is the responsibility of the NDLL Association Representative of the host Association to report these occurrences to the NDLL President, and the OMHA, NDLL Convener with twenty-four [24] hours of the incident.

In all arenas the Ice Resurface must be off the ice, the door closed, and the game officials on the ice prior to the Participants stepping on the ice.

10. EXHIBITION GAMES

An exhibition game permit **MUST BE** completed, signed, dated and faxed to the OMHA, NDLL Convener a minimum of twenty-four (24) hours prior to the game being played. Permits not received prior to the game being played will result in the Head Coach being suspended for one league game or playoff game.

Game Sheets from all exhibition games must be submitted to the OMHA, NDLL Convener. Exhibition Game sheets not received by the OMHA, NDLL Convener will result in a one game suspension for the Head Coach of the team.

11. TOURNAMENTS

The Centre attending the tournament **MUST** fax a completed Tournament Game Permit to the OMHA, NDLL Convener a **minimum of seven [7] days prior to the start of the tournament. Forms not received by the convener seven days prior to the tournament will result in the Head Coach being suspended for one League or playoff game.**

Game Sheets from all Tournament Games must be submitted to the OMHA, NDLL Convener. Tournament Game sheets not Received by the OMHA, NDLL Convener will result in a one game suspension for the Head Coach of the team.

12. EQUAL ICE TIME

[a] All coaches must strive to provide EQUAL ICE TIME to all players, period by period (Including overtime periods in playoff games.) except:

i] In the last three [3] minutes of a closely contested game.

ii] When a coach is sitting out a player for disciplinary reasons as the result of an event that took place prior to or during the game.

NOTE: [i] If any overtime period is required in a playoff game a team can abandon equal ice time for either the **FIRST**, or **LAST** three {3} minutes of the overtime period but **NOT** for the entire period.

[ii] Goalies are **exempt** for the equal ice time rule.

13. LEAGUE PLAYOFF STRUCTURE

- [a] **All teams who have made an honest attempt to complete their regular season schedule and Centres who are in good financial standing with the NDLL will qualify to participate in the league Playdowns. Any Centre who has not paid all outstanding NDLL fees or fines by February 1st will be automatically eliminated from the playoffs.**
- [b] Each season the final format for the NDLL Playdowns for that season will be determined by and announced at, the January meeting of the NDLL.
- [c] The NDLL League Playdown format shall be determined by separating the teams in each age category (Novice, Atom, **Peewee, Bantam, Midget, and Juvenile**) **into divisions.**
Although not always possible every effort should be made to ensure that each team will play each of the other teams in the same **Division at least once.**
The following guidelines will be used for determining the number of divisions in each age category. Categories with:
);. Eight [8] teams or less will stay together as one [1] division. Top two [2] teams advance to the Championship round.
);. Nine [9] to Sixteen [16] teams will split into two [2] divisions. Top two [2] teams in each division advance to the Championship Round for each division.
);. Seventeen [17] to Twenty-Four [24] teams will split into three [3] divisions. Top two [2] teams in each division advance to the Championship Round for that division.
All divisions will have its own Championship Round, following round robin play.
- [d] All teams will enter "Round Robin Play" for the first round of playoffs. Each team will be guaranteed to play six [6] **Playoff Games in the first round regardless of the number of teams in their division**
In all divisions only the top two- [2] teams in each division will move onto the Championship Round.
- [e] The team highest in the standings at the **End** of Regular Season play will have Home Game advantage in the Championship Round. NDLL Bylaws Section #16 "FINAL STANDINGS" will be used to break ties.
- [f] **Format of Round Robin Play:**
[i] 3 Home and 3 Away games per team.
[ii] Regulation stop time periods will be used. Max/Min period lengths will be as per NDLL Bylaw9.b.
[iii] No Overtime will be played in Round Robin Play. Round Robin Playoff games may be curfewed (as per regular season league games) and curfew time must be clearly noted and initialed by both coaches on the game sheet, before the game **Commences.**
to allow games to be played out without a curfew.
[iv] **The Home Association is responsible for covering the cost of Ice Time, Referee Expenses, and Time/Score Keepers.**
[v] In Round Robin Play each Association will supply their own game officials.

NOTE #1: All Round Robin Play must be completed before midnight of the Friday that marks the beginning of the local school systems March Break.

NOTE #2: There will be NO time-outs allowed during NDLL Round Robin Play.

[g] Teams Tied following Round Robin Play:

If Three [3] teams are tied in points after Round Robin Play, the Team that finished with the highest standing at the end of Regular Season Play will have a BYE and wait to play the winner of the remaining Two Teams who will play a sudden Victory Round Robin Tie Breaker Series using the format in item [h] below.

[ii] If Four [4] teams are tied in points after Round Robin Play there will be two [2] sudden victory games using the format in Item [h] below. Final Regular Season League standings will be used to determine who plays whom. Of the teams that are tied the team that finished highest will play the team that finished third highest, and the team that finished second highest Will play the team that finished fourth highest.

[h] Format for Round Robin Tie Breakers:

[i] A one- [1] game winner take all series will be played.

[ii] Final Regular Season League standings will be used to determine who has home ice advantage.

[iii] The association of the team that finished highest in the standings at the End of Regular Season play will be given the first opportunity to host the game. In either case a second [2nd] game must be scheduled before the first [1st] game is played.

[iv] Regulation stop time periods will be played with NO curfew. Max/Min period lengths will be as per NDLL Bylaw 9.b.

[v] If required 1-10 minute sudden victory overtime period will be played in the 1st. Game, as per HC Rules. If the game **remains tied and is forced to go to an extra game a Max of 3 10 minute sudden victory periods will be played in that game,** As per HC Rules.

[vi] **The Home Association is responsible for covering the cost of Ice Time, Referees Expenses, and Time/Score Keepers in Round Robin Tiebreaker Games.**

[vii] Tie breaking games will be held on the first available ice.

[viii] In Round Robin Tie Breaker Games the OMHA, NDLL Convener will provide neutral game officials for the Peewee, **Bantam, Midget, and Juvenile Divisions only. Each Home Association will provide their own game officials for the Tyke Select, Novice and Atom divisions.**

NOTE: There will be NO time-outs allowed during NDLL Round Robin Tie Breaker playoff games.

NO Round Robin Tie Breaker Games must start before midnight of the Sunday that marks the end of the first [1st] week of the local school systems March Break unless mutually agreed upon by both Centres'.

All Round Robin Tie Breaker Games (Including the 2nd game) must be completed before midnight of the Friday that marks the end of the first [1st] week following the end of the local school systems March Break.

[i] Format for Championship Round Play:

[i] ALL Championship Rounds will consist of series play consisting of either a best 3 of 5 [6-point series] **OR** a best 2 of 3 [4-point series]. **The Associations involved must make this determination while setting the schedule for the Championship series.** In either case the extra (4th or 6th) game must be scheduled before the series begins.

[ii] The team highest in the standings at the End of Regular Season play will have Home Game advantage

[iii] Regulation stop time periods will be played with NO curfew. Max/Min period lengths will be as per NDLL Bylaw 9.b.

[iv] No OT will be played unless the series remains tied at the end of regulation time in the extra game of the series (IE Gm. #4, or Gm. #6.). In this case 3-10 minute sudden victory overtime periods will be played in the extra game of as per HC Rules.

[v] **In the Championship Rounds the Home Association is responsible for covering the cost Ice Time, Referee Expenses, and Time/Score Keepers.**

[vi] The OMHA, NDLL Convener will provide neutral game officials for the Peewee, Bantam, Midget, and Juvenile **Divisions only, unless the two Centre's involved mutually agree to use home town officials. Each Home Association will provide their own game officials for the Novice and Atom divisions.**

NOTE#1: One-30 second time out per team/per game will be allowed in NDLL Championship rounds.

NOTE#2: In divisions where no emergency Playdown Games are required there may be NO Championship Round Play started before midnight of the Sunday that marks the end of the first [1st] week of the local schools systems March Break.

In Divisions where emergency Playdown Games are required there may be NO Championship round Play started before midnight of the Friday that marks the end of the first [1st] week following the local school systems March Break.

All Championship Round Play must be completed prior to the end of March.

14. LEAGUE PLAYDOWN AWARDS

At the August NDLL monthly meeting the NDLL will decide on the awards for the current years Champions and Finalists.

15. SUSPENSIONS

[a] there are three types of suspension to deal with:

[I] Automatic suspension

[II] Match penalties

[1111] **Suspension incurred by players or team official before or after a game**

Please reference a current HC Rule book for a full explanation of the application of each of the above types of suspensions.

In all OMHA Games, the current HC Rule Book and the OMHA Manual of Operations will apply for all teams, with the exception of the following NDLL rules.

[b] **A suspended player's and/or coach's name must appear on the game sheet[s] in the "Suspension Area" or the game may not be allowed to count against the suspension.**

[c] On the date that a suspension is given the suspended individual's coach must notify his/her NDLL Association Representative. It is the responsibility of the NDLL Association Representative to notify the OMHA Convener by forwarding the NDLL Suspension Sheet within a 24-hour period.

[d] Any altercation that takes place outside of the playing surface before, during, or after any NDLL game, that involves a Player [s] Or Team Official [s] of either team will be referred to a disciplinary/protest committee as explained in NDLL Bylaw 23a-e.

It will be the responsibility of the NDLL Centre Reps to report all such incidents to the NDLL President with-in 24hrs. This does **Not include incidents which game officials are involved in.**

A disciplinary meeting must be scheduled and Centre's involved must submit their statements with-in 48 hours of the incident.

[E] **Suspensions earned in the last 10 minutes of actual playing time in a game shall be treated as the "last 10 minutes in the 3rd period" as per the OMHA Suspension List.**

[F] **Tournament suspensions are to be served in regular league games as per OHF rule.**

16. FINAL STANDINGS

In the event of a tie in total points at the completion of the League schedule the final standings will be arrived at as follows:

[i] the winner of the play between/among the teams that are tied.

[ii] Best+/- differential on total goals for & total goals against. Determined by subtracting the total goals against from the total goals for.

[iii] Highest total of Total Goals for. [iv]

Lowest total of Total Goals against.

[v] Lowest total of Total Penalty minutes.

[vi] Highest total of Total Wins.

[vii] Sudden death play-off game. Winner takes all.

17. TEAM COLOURS

If there is a conflict the home team will change. The referee's decision in this matter is final.

18. **GATE FEES**
There will be NO gate fees at any NDLL regular season, Round Robin playoff, playoff tie breaker, and Championship series games.
19. **REFEREES**
All referees for all NDLL regular season, Round Robin playoffs, playoff tie breaker, and Championship series games are to be appointed by the Home centre.
20. **SHAKING OF HANDS**
The NDLL promotes the fair play initiative of having the teams shake hands before the game in the presence of the **game officials**.
21. **LEAVING ICE**
At the completion of the game, the HOME team will go to their bench area while the visiting team leaves the ice surface. When the visiting team has vacated the ice surface, the home team will then leave, unless directed to do otherwise by the game officials.
22. **AFFILIATED PLAYERS**

A team shall consist of a **MINIMUM of six (6) eligible players**. In the event of a team having absent or suspended players it may add **NDLL players** from teams in a **LOWER division** (affiliated players) to a **MAXIMUM** of:

- (A) eleven (11) skaters and two (2) goalies in the Novice and Atom Divisions, and the game shall be included in the standings.
- (B) thirteen (13) skaters and two (2) goalies in the Pee wee, Bantam, Midget and Juvenile Divisions, and the game shall be included in the standings.

Affiliated players must be identified on the game sheets by showing an “AP” after their name.

23a- **PROTEST RULE- LEAGUE GAMES ONLY**

(Suggest moving this Bylaw to Constitution ARTICLE X at 99 NDLL AGM)

- (a) **A protest on a referee's decision will only be considered when it concerns a question of misapplication of a rule that has led to a suspension of a player or team official over & above the actual game in which the suspension was assessed.**

A game official's discretion and judgment of the rules may not be protested.

- [b] All protests shall be filed with the NDLL, OMHA Executive Member, the NDLL President, and the NDLL Association Representative of the opposing team, within forty-eight (48) hours of the end of the game being protested; accompanied by a fee of \$100.00 made payable to the NDLL. The protest shall be made on the standard NDLL protest form and shall set out the rules and regulations, supported by evidence and shall be signed by the Coach, Manager, of the protesting team, and the NDLL League **Representative, and the President of the association to which the protesting team belongs.**
- [c] A defence statement, if necessary, shall be in writing filed with the NDLL, OMHA Executive Member within Forty-eight (48) **hours of the incident.**
- [d] The hearing, if necessary shall be at the call of the NDLL, OMHA Executive Member and he/she shall notify the Protest Committee **and the teams involved of the time and location of the meeting.**
- [e] A Protest/Discipline Committee shall include the NDLL President, one other NDLL Executive Member, one other NDLL Member not directly involved, the OMHA Local League Convener, the OMHA Executive Member, and the OMHA Referee Supervisor.
- For a League Related Issue: The NDLL President, one other NDLL Executive Member, one other NDLL Member not directly involved will decide on the final outcome of the protest.
- For a Game Related Issue: The OMHA Local League Convener, the OMHA Executive Member, and the OMHA Referee Supervisor will decide on the final outcome of the protest.
- (f) The decision of the Committee shall be final. The protest fee of \$100.00 is returnable only if the protest is won.
- [g] The decision of the Committee will be indicated on the standard form with a copy returned to the teams involved. The original shall be filed by the League Secretary for future reference.

23b- APPEALS FOR DISCIPLINARY ACTION

(Suggest moving this Bylaw to Constitution ARTICLE XI at 99 NDLL AGM)

Any team or person, subject to disciplinary action by this League, shall have the right to appeal the decision to the OMHA Executive and the final decision of the OMHA shall be binding on all concerned. Appeals must be made in writing to the OMHA Executive Member with a copy going to the Secretary of the Niagara District Local League and a copy going to the OMHA Executive Member.

POLICIES

NDLL Policy 1.0 – Any Player or Team Official that receives an expulsion from the game must adhere to Hockey Canada Rules 4.6/4.7/4.8 and go straight to their teams dressing room and must remain there until the completion of the game. Any reported violation of this policy will be reviewed by the **NDLL Divisional Convener** and the **OMHA REM**. Where additional game suspensions (non concurrent) if warranted will be assessed and must be observed immediately. These additional suspensions will be observed for all **NDLL/OMHA League, Play-Off and Tournament games**. Appeals must be reported using the **NDLL/OMHA Appeals Process**. Suspensions will continue during the Appeal process.

*NIAGARA DISTRICT LOCAL LEAGUE
NOTICE OF MOTION FORM*

Amendment To: Constitution Section No.
Regulation No.

Submitted By: _____ Date:

Signing Officers: *Please Print Name* *Signature*

NDLLRep: _____

President: _____

Secretary: _____

CURRENT WORDING:

PROPOSED WORDING:

RATIONALE FOR CHANGE:

